

## 1. NOTIFICATION OF A FEMORAL HEAD DONOR REQUIRING AN INTERVIEW

- 1.1. Authorised Nurses will be notified that there is a femoral head donation at their hospital via email notification from a PlusLife Donor Liaison Nurse (DLN).
- 1.2. The email will be sent at the time the patient has been consented (a maximum of 30 days pre-op and a minimum of the business day before the surgery).
- 1.3. The email will include the patients:
  - 1.3.1. Name
  - 1.3.2. Date of Birth
  - 1.3.3. Surgery date
- 1.4. A PDF scanned copy of the donors Consent Form will be attached to the email.

## 2. ORGANISING THE AUTHORISED NURSE VISIT

- 2.1. Where possible the donor should be seen by an Authorised Nurse pre-operatively.
- 2.2. If not possible to visit prior to surgery the patient can be seen on the ward 1-2 days post-operatively, ensuring it is done before the patient is discharged.
- 2.3. Upon receipt of the email notification the authorised nurse should reply with their availability to see the donor so that the visit can be allocated to a particular Authorised Nurse.

## 3. PERFORMING THE FACE-TO-FACE INTERVIEW AND PHYSICAL ASSESSMENT

- 3.1. Prior to visiting the donor open the PDF scanned Consent Form and print the 4-page consent.
- 3.2. When visiting the donor ensure you:
  - 3.2.1. Introduce yourself and the reason for your visit.
  - 3.2.2. Confirm identity of donor prior to discussing medical/social history.
  - 3.2.3. Maintain privacy and dignity at all times.
- 3.3. Using your observational skills and clinical judgement perform the physical assessment relating to bone donation.
  - 3.3.1. This may include clinical inspection of a scar, skin lesion, surgical incision, tracks marks, tattoo, piercing or other physical features that may indicate that the donor poses a risk of infectious disease transmission.
  - 3.3.2. Gather as much information as possible to enable DLN to follow-up as needed (e.g. when, where).
- 3.4. Perform the face-to-face interview.
  - 3.4.1. Show the donor any additions made to the Consent Form by the DLN and confirm they are correct.
  - 3.4.2. Obtain further information to questions as requested by the DLN.
  - 3.4.3. Confirm that the donor has no additional information to add to the Consent Form and they intend to proceed with the donation.
- 3.5. Document any changes, additional information, and physical assessment findings on the Consent Form, ensuring you initial any additions.

3.6. Witness the donors' signature and sign and date the Consent Form in RECORD OF DONOR FACE-TO-FACE ASSESSMENT box on page 4.

3.7. Reiterate to donor:

3.7.1. Follow-up phone call in 6 months to enquire if any change to health.

3.7.2. Inform Pluslife if there are any significant changes in health history in the next 12-18 months. Pluslife telephone number is located on all Pluslife paperwork/pamphlets.

3.8. Thank the patient for donating and give PlusLife brochure.

**4. RETURNING THE COMPLETED CONSENT FORM TO PLUSLIFE**

4.1. Scan and email a copy of the completed Consent Form back to Pluslife via donor.liaison@pluslife.org.au.

4.2. Mail the hardcopy of the completed Consent Form to PlusLife Midland using a PlusLife supplied reply paid envelope.

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